

ANNALIZA A. ARANDA

•BOOKKEEPER •ACCOUNTANT •AUDITOR

CONTACT

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PROFILE

Experienced accountant with over 7 years of expertise delivering meticulous financial management and accounting services. Demonstrated proficiency in precise financial reporting, and tax preparation for diverse clients. Skilled in implementing strong accounting systems to optimize financial operations while ensuring strict compliance with industry standards and regulations.

SKILLS/EXPERTISE

Audit

Tax

Accounting

Management

Bookkeeping

EXPERIENCE

Tax Preparer and Analyst

2023

Experiences US tax and PH Tax preparer with a good track record in preparing business and individual income tax returns. Dedicated to delivering accurate and timely tax solutions to clients.

Auditor in EY (ERNST AND YOUNG) PHILIPPINES

EY GDS CS PHILIPPINES INC

2022-2023

Experienced in creating process workflow charts for companies in Australia and New Zealand, identifying potential risks and implementing necessary controls. Proficient in reviewing financial statements through meticulous recalculation, cross-referencing supporting schedules, and validating financial disclosures. Demonstrated ability to work remotely using various systems to ensure efficient and effective operations.

EDUCATION

WORLD CITI COLLEGE

2023-Present

Masters in Business

Administration

TAYABAS WESTERN

ACADEMY

2012-2016

BS Accountancy

Senior Supervisor/Accountant/Auditor/Bookkeeper

2016-2022

Skilled in handling diverse clients from various industries, proficiently managing monthly financial statements, reconciliations, and reports, and providing insightful suggestions for effective bookkeeping. Experienced in auditing business processes, supervising teams, and ensuring regulatory compliance for both PH and US-based clients, demonstrating adaptability in remote work environments.